



# Role Description:

## Director of Artansa CIC

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Being a Director of Artansa means holding legal and strategic responsibility for the organisation. It's not about managing people or directing artistic work – it's about helping keep Artansa structurally sound, legally compliant, and aligned with its shared values.

### Core Responsibilities

- Ensure Artansa complies with its legal duties as a Community Investment Company
- Be familiar with and understand Artansa's governance framework
- Help shape and support the organisation's overall direction and stability
- Take part in three Directors' meetings per year, plus the AGM (which may be online)
- Take responsibility for one of three core areas:
  - Events & Membership
  - Finance & Compliance
  - Publicity & Communications
- Make decisions in good faith, and help keep the organisation grounded, fair, and functional
- Invite help from members as needed to support your area of responsibility – directors lead, but don't work alone

### Term & Rotation

- Directors are elected at the AGM
- One director stands down by rotation every two years and may stand again (max total term is 10 years)
- If a director resigns mid-term, a temporary replacement may be co-opted by the other directors until the next AGM
- A handover period of 8 weeks follows an election, allowing for transition and reorganisation



## **What This Is – and What It Isn't**

This is:

- A trusted role in a member-led organisation
- A chance to shape structure, not content
- A commitment to clarity, accountability, and fairness

This is not:

- A management job
- A permanent role
- A gatekeeping position

## **What You'll Need**

- A clear understanding of Artansa's structure and aims
- Willingness to take legal responsibility and act in good faith
- Basic communication and coordination skills
- A calm, fair approach – especially when things change or get challenging

## **Conflict of Interest**

Directors must disclose and manage any personal or financial interests that could conflict with the interests of Artansa. Where appropriate, they should step back from relevant decisions to maintain trust and fairness.

## **Professional Conduct**

Directors are expected to act with respect and integrity – toward one another, members, and external partners. The tone of leadership should reflect the inclusive and considered tone of the group itself.

## **Transparency & Communication**

Directors share relevant information openly with one another and with members. This helps ensure clarity, trust, and accountability in how decisions are made and communicated.